



GOVERNMENT OF ASSAM

OFFICE OF THE PRINCIPAL :: ASSAM MEDICAL COLLEGE

DIBRUGARH - 786 002

Phone : 0373 - 2300080 (O), Fax : 2300080 (O)

No. 2021/AMC/ 9887

Date: 28/5/2021

TENDER NOTICE

Sealed tenders affixing court fee stamp of Rs.8.25 (Rupees Eight and Paise Twenty Five) only are invited from the Govt. Registered authorized stockiest/dealer/suppliers for supply of Stationary & MISC. Articles/Kitchen Materials/Electrical items/Furniture/Electronic items for Assam Medical College & Hospital, Dibrugarh. The last date of submission of Tender is at **12.00 Noon on 28th June, 2021** and the Tender will be opened on same day at **2.00 PM** in presence of the Tenderers or their authorized representative at the Office of the Principal, AMC&H, Dibrugarh. The Tender must be accompanied by Earnest Money amounting to **Rs.20,000.00 (Twenty Thousand)** Only in Form of Demand Draft/NSC/KVP duly pledged to **"The Principal-Cum-Chief Superintendent, Assam Medical College & Hospital Dibrugarh"**.

The Tender will be rejected if found incomplete or absence of document as required as per detailed tender terms & condition published in the website.

Principal -cum - Chief Superintendent

Assam Medical College & Hospital

Dibrugarh

TENDER DOCUMENT FOR SUPPLY OF STATIONARY & MISC. ARTICLES / KITCHEN MATERIALS / ELECTRICAL ITEMS / FURNITURE / ELECTRONIC ITEMS:-

1.	Purchaser	:	Assam Medical College & Hospital, Dibrugarh – 786002
2.	Consignee	:	Principal-cum-Chief Superintendent, Assam Medical College & Hospital, Dibrugarh – 786002
3.	Period of contract	:	One year from the date of award of Rate contract
4.	Firm & Fixed Rates	:	Prices should be quoted by the supplier on fixed price basis. Request for enhancement of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for enhancement of prices/ contracted rates shall be rejected straight away without any consideration.
5.	Non Transferability	:	This tender is non – transferable
6.	Terms & Conditions	:	Terms & conditions as set out in this Tender Document shall have to be complied by the tendering firm. Offers not complying with such terms & conditions shall be ignored / rejected at the discretion of this Authority.
7.	Earnest Money Deposit	:	An amount of Rs. 20,000/- only has to be submitted as Earnest Money Deposit by way of NSC/KVP/Demand Draft in favour of Principal – cum – Chief Superintendent, Assam Medical College & Hospital, Dibrugarh alongwith the original copy of the tender submitted by the firm. Payment by any other mode shall not be acceptable. Photocopy of the Demand Draft/NSC/KVP should be attached along with the Duplicate copy of the tender document. Offers received without EMD shall be rejected straightaway and will not be considered under any circumstances. EMD of tendering firms who submit the sealed quotations but withdraw the same before expiry of the tender validity date may be forfeited at the discretion of Assam Medical College & Hospital, Dibrugarh.
8.	Prescribed Forms	:	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/Telex/Fax/Email/ quotations will not be accepted and ignored straightaway.
9.	Late/ Delayed Tenders	:	Tenders received after closing date and time prescribed in this enquiry shall NOT be accepted under any circumstances.
10.	AMC&H Authority Rights	:	AMC&H reserves the right to reject any tender/ all tenders in full or part thereof without assigning any reasons.
11.	Legal Contract	:	The supplier shall execute a legal contract agreement which is to be signed with the authority of AMC&H along with undertaking in duplicate on Non- judicial Stamp Paper worth Rs. 50.00 or stamp paper of appropriate value (charges to be borne by the supplier), immediately after the receipt of the award letter but not later than by 15 days of the date of issuance of award letter. The subsequent matter will be got typed on judicial papers of appropriate Court fee Stamps worth Rs. 1/- affixed on each page. A copy of award letter duly stamped (Court) and signed on each page is also to be attached with this contract agreement. Each page of this contract agreement should be duly stamped & signed by the authorized signatory of the firm. A copy of power of attorney in respect of the authorized signatory, that he is authorized to sign the contract on behalf of the firm, is also to be attached with the contract agreement. All disputes are subject to the exclusive jurisdiction of competent Courts and Forums in Dibrugarh only. ALL DOCUMENTS SHOULD HAVE TO BE SUBMITTED WITH SELF ATTESTATION ONLY.

Note: Contract agreement is to be signed at Assam Medical College & Hospital, Dibrugarh. Contract agreement sent by post shall not be entrained.

Name & Signature of the Bidder